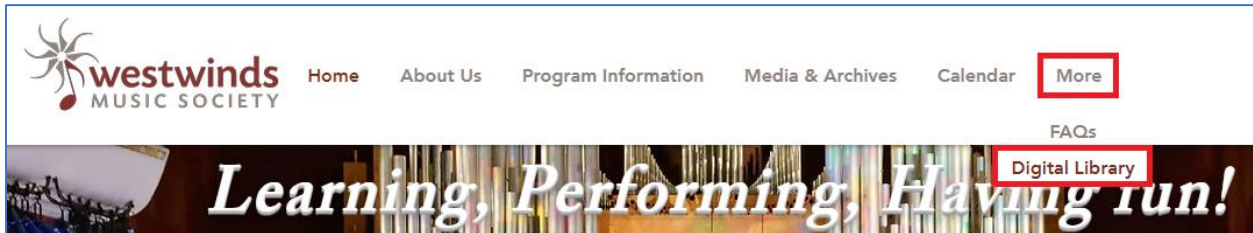


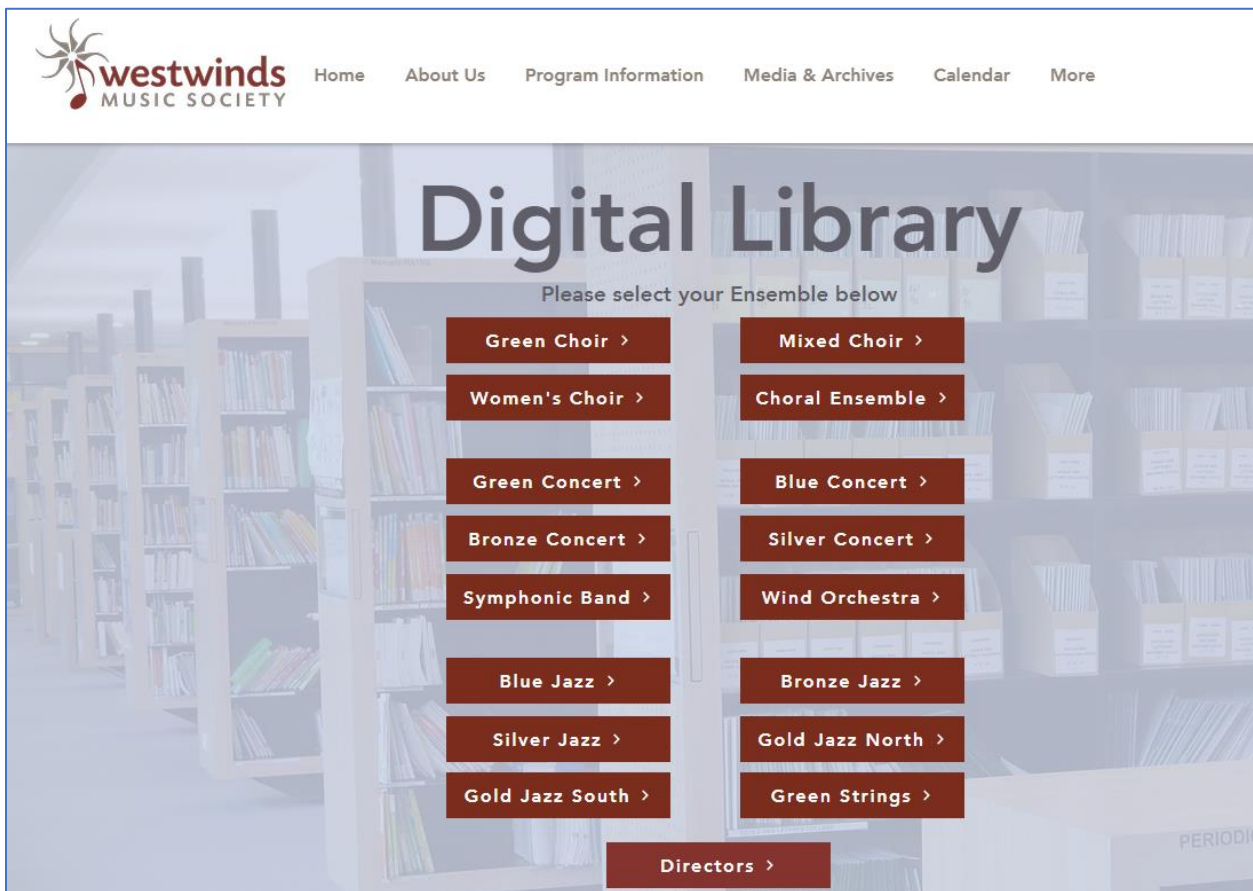
Digital Library Access and Download Instructions

Accessing the Library

1. Go to <https://www.westwindsmusic.org> and choose **More > Digital Library** from the top menu.



2. The Digital Library main page will load:



3. Click on your Ensemble's button.
4. At this point, the system will prompt you to log in to your Westwinds account:

Log In




New to this site? [Sign Up](#)

Email

Password

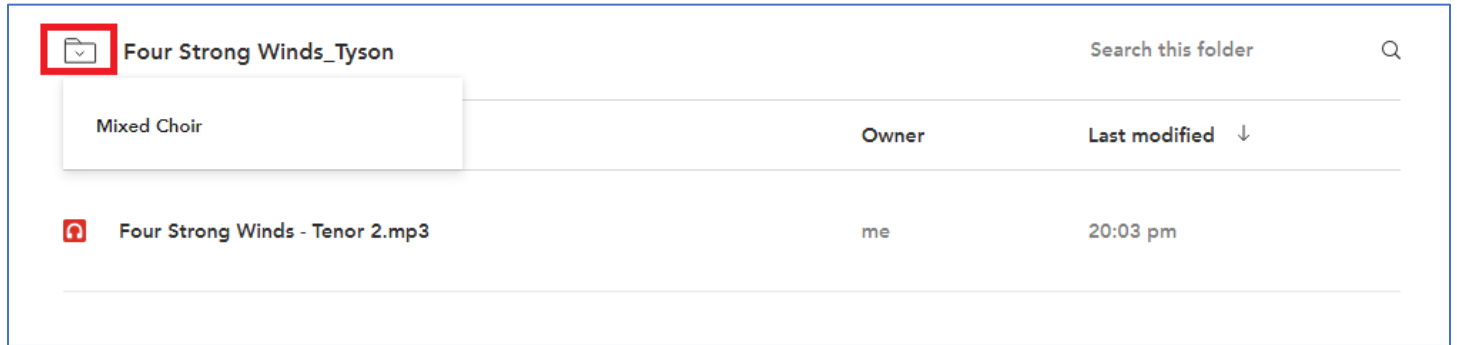
[Forgot password?](#)

5. The system will then open the Ensemble folder that you selected:


Name	Owner	Last modified ↓
 Ain't Misbehavin'_Shackley	me	19:08 pm
 Buffalo Gals_Chilcott	me	18:40 pm
 Carefree Highway_Phare-Bergh	me	18:39 pm

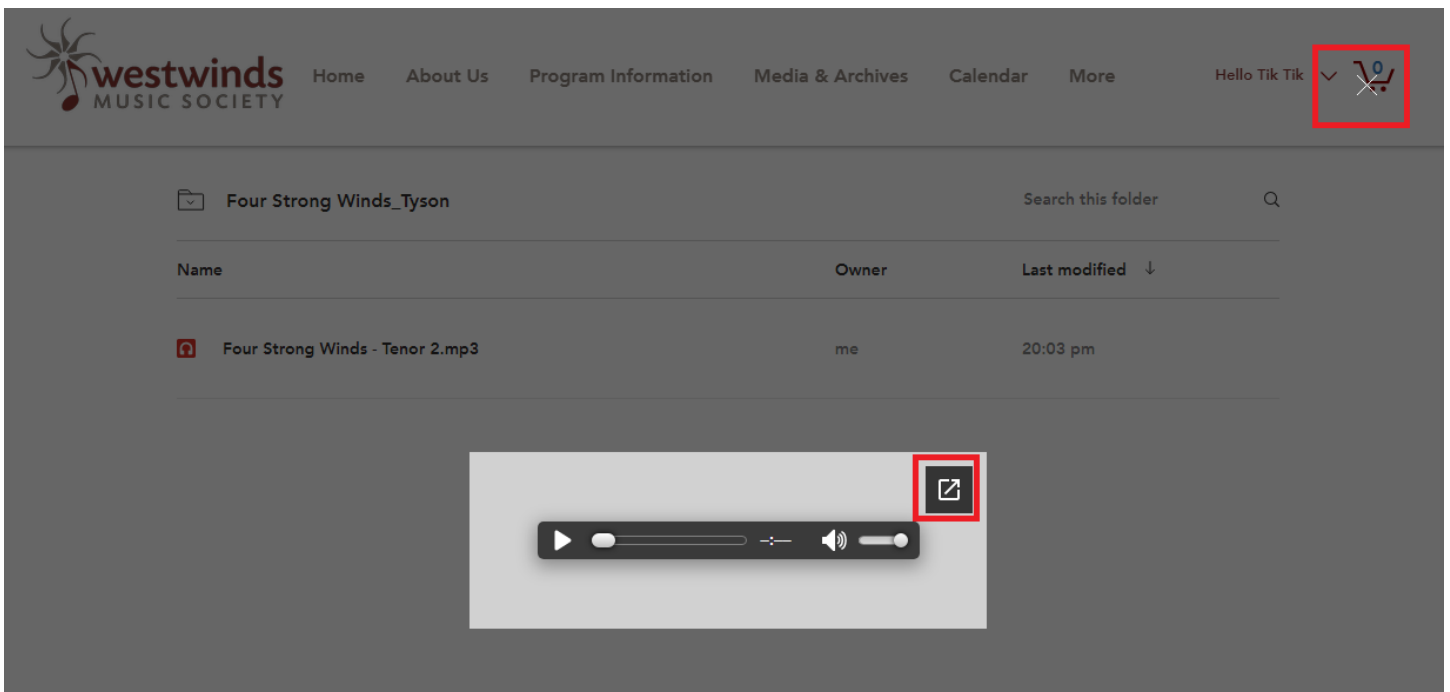
Click on any entry to access that song's folder. You may now access individual files in this folder.


6. In order to return to the Ensemble folder, click on the folder icon in the upper left-hand area and choose your Ensemble name as it appears:



Downloading files

Click on the file that you want to download. Depending on the file type either a media player or preview pop-up window will appear. Click on the  symbol in the upper-right corner. If you want to cancel at this point, click on the white X in the upper-right hand corner of the screen. (An audio example is shown)



A new browser window will open. In the upper right-hand area click on the Download symbol . This will start the file download process.