



## Bursary Policy as of July 1<sup>st</sup>, 2024

- The Bursary committee is composed of the treasurer and Artistic Director, and President
  - The bursary committee may request documents proving an applicant's financial situation
  - All Documents will be securely discarded after application decisions have been made
- The bursary committee will use the stats Canada low-income before tax threshold for the most recent available year as of July in the current fiscal year as a benchmark.
  - Statistics Canada. [Table 11-10-0241-01 Low income cut-offs \(LICOs\) before and after tax by community size and family size, in current dollars](#)
- Any Westwinds member in good standing (has paid their membership fee, is not behind on payments, etc.), or non-associated member registering for membership may apply for a bursary for their primary group fees with amounts as follows:
  - Applicants whose households make less than half the benchmark automatically qualify for half of the primary group fees.
    - Applicants with no annual income, or other similarly extreme financial circumstances, may be granted a larger bursary, at the discretion of the bursary committee
  - Any applicants whose households make more than the benchmark may not be granted a bursary.
  - Applicants who make less than the upper benchmark qualify for bursaries as laid out in the following table:

% of benchmark as household income	% of primary group fees covered by bursary.
< 100	10
< 90	20
< 80	30
< 70	40
< 60	50

- The total value of all bursaries will be set in the annual budget.
  - The committee will set a deadline date to apply and evaluate all applications between that date and the registration cutoff.
  - The committee may not approve bursaries over this amount without board approval
- All Bursary amounts will be rounded to the nearest dollar.
- All applicants who are granted a bursary are expected to support Westwinds either by volunteering at a Westwinds-run event or participating in a committee.
  - Applicants who fail to fulfil this obligation may be required to return some or all of the bursary, at the discretion of the bursary committee.