

Westwinds Music Society is a self-sustaining volunteer adult music learning organization formed to serve its Members. WMS Members should use information presented below as guide for formulating their day-to-day interactions. The information presented is consistent with and briefer than the most recent Westwinds Music Society Bylaws filed with the Registrar of Corporations February 17, 2004. When considering a serious matter, consult the most recent Bylaws.

VISION

That Calgary and surrounding area adults have fun by learning music in a sustaining structure now and in the future.

MISSION

Providing the best possible experience learning, practicing, improving and performing music at different skill levels.

VALUES

Education – learning, practicing, improving and performing music.

Accountability – taking adult responsibility for our commitments to each other.

Community – contributing according to our ability so we might share with and include others.

MEMBERSHIP

WMS brings music professionals (Directors, Accompanists, and Clinicians) together with adults learning music to facilitate accomplishment of the Vision and the Mission via a method consistent with our Values. Members, adults who want to learn music, come together with instructors to work cooperatively toward the vision and accomplish the mission as we agree inherent value is added to our lives by learning, practicing, improving and performing music.

Members are required to pay the fees and participate as adults working together toward the vision and mission.

Continued participation in Westwinds is voluntary by the Member and permitted at the Executive Board's discretion.

RESPONSIBILITIES

Members are responsible for participating as adults by learning, practicing, improving and performing music as set out in the society policies and procedures in a manner consistent with the Society's Vision, Mission and Values. Any concerns of a Member should first be addressed to the Music Director for the ensemble in which they participate.

The **Music Directors** are fully responsible for creating the learning environment; deciding the artistic values to be learned for the ensemble they direct; and providing musical instruction to Members at rehearsals, performances and workshops, as they deem necessary and consistent with the Society's vision, mission and values. Music Directors provide leadership to Accompanists and Clinicians working with their ensemble and, as a group, Music Directors recommend who should be employed as a Music Director or Artistic Director and create the curriculum. The Music Director is first to be consulted by Members who have concerns about artistic, educational and other matters.

The **Artistic Director** is the Music Directors' representative on the Executive Board and provides leadership to Music Directors, Accompanists and Clinicians. The Artistic Director is elected by the Music Directors and provides guidance to the Executive Board on artistic, educational and other matters important to the Society. The Artistic Director is responsible for finding the Music Directors; ensuring they conform to the Society's Vision, Mission, Values and Policies; and reviewing the performance of Music Directors. The Artistic Director is next to be consulted by Members who have concerns about artistic, educational and other matters important to the Society.

The **Artistic Director and Music Directors** are fully responsible for creating the learning environment; deciding the artistic values to be learned; and/or providing musical direction. They are NOT responsible for operating the Society.

The **Executive Board** consists of Members who volunteer and are elected by their peers to help sustain the Society and be fully responsible for dealing with administrative, policy, and other matters in the operation of the Society and employment of the Artistic Director. The Artistic Director, President, Vice-President, Treasurer and Secretary are voting members of the Executive Board. WMS Members may volunteer to assist with operations of the Society reporting to the Board for matters in which they assist and may be non-voting members of the Executive or its Committees. The Executive Board ensures directors are employed and that the Society operates according to its current Bylaws and policies. The Executive is last to be consulted and the final authority on all operational matters.

An **Executive Assistant** may be employed by the Society to be responsible for its day-to-day operations and administration as agreed with the Executive Board and according to WMS current Bylaws, procedures and policies.

The **Executive Board** is NOT responsible for creating the learning environment; deciding the artistic values to be learned; and / or providing musical direction. The Board is responsible for operating and sustaining the Society.

Code of Conduct

Instructors and Members should act to fulfill their responsibilities consistent with the outline provided above.

The golden rule when interacting as an adult is to treat others, as you would prefer to be treated in any situation.