

## Westwinds Program and Director Evaluation 2009/2010

Group: \_\_\_\_\_

Years in Westinds: \_\_\_\_\_

Name (optional): \_\_\_\_\_

**5=Excellent, 4=Good, 3=Satisfactory, 2= Fair, 1=Poor, N/A Not Applicable**

<u>General Aspects of the Program</u>	5	4	3	2	1	N/A
1.1 Office hours (e.g. available at convenient times, days)						
1.2 Rehearsal space (e.g. adequate equipment, location)						
1.3 Number of rehearsals for the season						
1.4 Preparation for performances						
1.5 Opportunities to perform						
1.6 Program fees (e.g. quality of instruction, venue, service provided by office)						
1.7 Use of clinicians/enrichment activities						
<u>Communication</u>	5	4	3	2	1	N/A
2.1 Weekly announcements from the Office are effective						
2.2 Website is effective as a resource for the Westwinds Music Society						
2.3 Office responds to questions and inquiries in a timely fashion						
2.4 Group manager works effectively as communication liaison to members						
<u>Volunteer Opportunities</u>	5	4	3	2	1	N/A
3.1 Frequency of requests for volunteers						
3.2 Amount of work required by volunteers						
3.3 Information regarding the nature of the volunteer work and tasks						
<u>Director Evaluation</u>						
<u>Planning</u>						
<b>The extent to which your music director:</b>	5	4	3	2	1	N/A
1.1 Establishes, implements and shares the ensemble's long-range plans (the year and beyond) is ...						
1.2 Establishes, implements and shares the ensemble's short-range plans is ...						
1.3 Is prepared for each week's rehearsal is ...						
1.4 Incorporates enrichment activities (i.e. clinics, workshops, guest conductors, etc.) is ...						
1.5 Uses materials that are at an appropriate level is ...						

**Comments**

Please add your comments further to any points or others regarding the program or director.

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<b><i>Managing</i></b>						
<b>The extent to which your director:</b>	<b>5</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>N/A</b>
2.1 Maintains an appropriate pace in rehearsal is ...						
2.2 Ensures that the “break “ is of an appropriate length is ...						
2.3 Ensures that rehearsals utilize total instructional time (starting and ending on time) is...						
2.4 Uses effective routines for dealing with attendance is ...						
2.5 Uses effective routines for dealing with lates is ...						
2.6 Uses effective routines for dealing with collection, distribution of materials is ...						
2.7 Uses effective routines for dealing with announcements is ...						
2.8 Copes with disruptions in a positive manner is ...						
2.9 Controls digressions during rehearsals is ...						
<b><i>Teaching</i></b>						
<b>The extent to which your director:</b>	<b>5</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>N/A</b>
3.1 Creates and maintains a positive learning climate is ...						
3.2 Presents concepts/instructions clearly is ...						
3.3 Fields and answers questions effectively is. ...						
3.4 Effectively identifies and rehearses challenging musical passages is...						
3.5 Provides an appropriate ratio of director talk to musician rehearsal is ...						
3.6 Conducts clearly is...						
<b><i>Rapport</i></b>						
<b>The extent to which your director:</b>	<b>5</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>N/A</b>
4.1 Is personable, fair and courteous is...						
4.2 Is approachable, patient and a good listener is...						
4.3 Treats each member with respect and dignity is ...						
4.4 Facilitates a comfortable and safe environment is ...						
4.5 Maintains consistent musical expectations of members is ...						
4.6 Commends effort and gives praise for work well done is ...						
4.7 Accepts fair and constructive criticism and listens openly to suggestions is ...						
4.8 Behaves professionally in supporting Westwinds, its members, executive and music directors is						
4.9 Provides information regarding Westwinds concerts, initiatives and activities is ...						
<b><i>Comments</i></b>						

Please add your comments further to any points or others regarding the program or director.

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